

National Auto and Truck Museum Event Rental

Our National Historic Buildings with more than 100,000 square feet of displays, numerous prototypes and one-of-a-kind exhibits ensures the National Auto & Truck Museum is a memorable backdrop for any event.

With Your Rental, You'll Receive:

- Five hours for the event with day of set up.
- Museum staff will set up all table and chairs per the floor plan- we use 8ft banquet tables.
- Museum staff will provide all clean up and trash removal during and after event.
- Access to museum for your guests Kids ages 12 and under need to be accompanied by an adult in the galleries.

Rental Prices:

- During the months of December April we do not host events larger than 50 guests.
- A non-refundable deposit of \$100.00 is required to hold your event date.
- Board Room can be used for birthday parties, corporate retreats or meetings up to 50 guests for \$200. This is an all-day rental with no access to museum.
- Events up to 100 guests are \$700.
- Events for 100+ guests are \$700 + \$7 per guest Max guests is 250.
- An event exceeding the five-hour allotted time will incur a \$100.00 per hour fee. All events must conclude and guests leave at midnight.
- Rental balance is due the day of your event.

Rental Restrictions:

- No rice, rose petals, leaves, confetti, glitter, floating sky lanterns, or open flame candles.
- No touching or getting into any displays or vehicles.
- NATMUS is a smoke free facility.

Vendors:

<u>Security Officer</u>: Security is \$30.00 an hour per officer. Events over 100 guests, two officers are required, over 200 guests, three officers required. NATMUS will set this up and you will be invoiced after your event.

<u>Alcohol</u>: All alcohol must be provided and served by licensed bartenders with their own liquor license. It is illegal under Indiana State Law to bring outside alcoholic beverages into the museum.

<u>Catering</u>: You are free to use any caterer you would like or bring in your own food.

NATMUS does not accept commissions from any recommended vendors therefore cannot guarantee any service provider's performance or product.

Contact the Museum at 260.925.9100 to schedule your tour today!